

**Northport-East Northport Union Free School District Special Meeting - William J. Brosnan School
(Thursday, March 21, 2019)**

Generated by Beth M Nystrom on Friday, March 22, 2019

Members present

David Badanes, Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Members absent

None

Also present

Mr. Robert Banzer, Superintendent of Schools

Ms. Irene McLaughlin, Assistant Superintendent for Human Resources

Mr. Matthew Nelson, Assistant Superintendent for Student Services, Technology and Assessment

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning

Mr. Robert Howard, Assistant Superintendent for Business

Public Attendance: Approximately 150 people

1. CALL TO ORDER – President Rapiejko called the meeting to order at 6:02 p.m.

2. IF NECESSARY, THE CHAIR MAY ENTERTAIN A MOTION TO ENTER INTO EXECUTIVE SESSION - Note: It is anticipated that the Board will meet in public at 6:00 p.m. in the Board Conference Room at the William J. Brosnan School to act upon a resolution, upon majority vote, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons, and matters pertaining to current litigation.

Action: 2.01 Motion to convene into Executive Session to discuss matters pertaining to the employment history of particular persons, and matters pertaining to current litigation

Motion by David Stein, second by Allison C Noonan.

Final Resolution: Motion passes

Yes: David Badanes, Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

At 7:09 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

3. Mr. Rapiejko led those present in the **PLEDGE OF ALLEGIANCE**; and

4. Pointed out the **EMERGENCY EXITS**

5. APPROVAL OF MINUTES

Action: 5.01 Minutes

There were no minutes for approval.

6. STUDENT AND STAFF RECOGNITION/ANNOUNCEMENTS FROM THE SUPERINTENDENT OF SCHOOLS

Presentations: 6.01 Accomplishments of Staff and Students

6.01.1 Dr. Izzet Mergen, District Chairperson of Fine and Performing Arts, introduced Ashleigh Basel who was selected to participate in the 2019 All-Eastern Treble Chorus at the 2019 PMEA/NAfME Eastern Division Conference.

6.01.2 Mr. Sean Hurley, District Chairperson of Social Studies, introduced Nicholas Bertos, Social Studies Department Student of the Month.

Mr. Hurley stated that Nick has excelled as a scholar at Northport High School, challenging the most rigorous academic programs. He will graduate this year as an International Baccalaureate Diploma Candidate with an Advanced Regents Diploma and currently has an overall grade point average of 98.4. Nick is currently enrolled in the capstone IB History of Americas course. He has excelled in the American Law and L.E.A.D. elective courses, as well as Advanced Placement courses in World History, United States Government and Politics, and Comparative Government and Politics where he scored a perfect score of five on the exam. Nick also scored a 99 on both his Global History and Geography and United States History and Government Regents Exams, and has a weighted grade point average of 104.6 in his social studies classes.

When speaking to the teachers in the Social Studies Department about Nick, his academic successes are celebrated, and there is no conversation that doesn't include his positive attitude and tireless work ethic. Nick is the epitome of a model student in the classroom.

Nick has been an integral member of the Law Club and competitive Mock Trial Team, a vital part of the Northport HS Model U.N. Team, where he was named 'Outstanding Delegate' at last year's Hofstra University Model U.N. Conference. In addition, Nick is a team leader on a Midwinter Night's Dream and a member of Project Vets.

President Rapiejko and Superintendent Banzer congratulated Nick on his fine accomplishments and presented him with a commendation from the Board.

6.01.3 Mr. Richard McAllister, Northport High School Assistant Principal, introduced Arianna Keating, Family and Consumer Science Department Student of the Month.

Mr. McAllister stated that Arianna is a bright, compassionate and creative young woman. She has completed work in Early Childhood Education, Family Dynamics, Literacy Lab and the college level Child Psychology and Development court. She is currently enrolled in Early Childhood Education Advanced Planning and Administration where she plays a fundamental role in the organization and management of the preschool classroom. Arianna is very perceptive to the needs of children and has a kind and calm personality which makes her a natural with children. She leads group activities in the classroom and is a role model to the high school students who assist with the preschool children. She is a hard-working, organized individual and her high level of commitment is inspiring.

Arianna has been an active member of Northport High School's Future Educators Association (FEA) assisting community preschool and elementary school age children in their afterschool "Cooks and Books" Program. She holds the office of secretary in the Northport High School Student Government, is a senior leader in SHARE, and she is a member of the National Honor Society. Her giving personality is also evident as she volunteers in the community as a lector at St. Philip Neri Church in Northport and utilizes her vast experience with children in her job as a page at the Northport Library.

President Rapiejko and Superintendent Banzer congratulated Arianna for her fine accomplishments and presented her with a commendation from the Board.

Superintendent Banzer thanked everyone who attended the Town Hall Meeting on Saturday and for the show of support for Senator Gaughran. There were over 500 people in attendance and that presence

speaks volumes. Mr. Banzer stated that the website www.stoplipanow.com residents can send letters directly to Governor Cuomo. There is also information on the Facebook page and on the website.

Mr. Banzer stated that the IB dance performance last night was fantastic and congratulated the performers and the pit crew. The Empty Bowls event took place at the high school which allowed students to use their talents to help others.

7. SPECIAL REPORTS

Presentations: 7.01 Strategic Plan

Dr. Dana Boshnack, Assistant Superintendent for Teaching and Learning presented a video on the Strategic Plan Update. There are hundreds of teachers doing this work including curriculum writing and a lot of other initiatives undertaken. Dr. Boshnack thanked the teachers who volunteered to be in the video and Mr. Kohronas who helped edit the video. The Strategic Plan Update video is available on the District's website.

There was a discussion regarding data points, assessments, attendance, responsive classroom, flexible learning spaces, and professional development.

8. DISCUSSION OF SUPERINTENDENT'S PROPOSED 2019-2020 BUDGET

Mr. Banzer reviewed the proposed 2019-2020 budget in the areas of personnel and benefits. The proposed 2019-2020 budget includes over \$1 million increase in health insurance, elementary school leadership initiative – creation of Elementary Student Councils, expansion of Co-Teaching Model at elementary schools and high school, reduction in staff due to enrollment decrease and efficiencies, and reduction of administrative position. Mr. Banzer reviewed the enrollment history from 2011-2012 to present which shows a net changes of -1,165. Mr. Banzer reviewed the grades K-6 staffing, including projected staffing and class size at the elementary. The proposed staffing in Art, Music, and Physical Education shows a reduction of 1.0 fte. The proposed staffing in English, Math, Science, ENL, Social Studies, and World Languages shows a reduction of 3.9 fte. The proposed staffing in Health, Family and Consumer Science, Technology, Business shows a reduction of .55 fte. The proposed staffing in Speech, Counselors, Social Workers, Student Assistance, Special Education, and Teaching Assistants shows a reduction of 6.45 fte. The proposed 2019-2020 support staff shows a reduction of 10 fte. Administrative Staffing in 2019-2020 shows a reduction of 1 fte.

Discussion: 8.01 Discussion of Personnel and Benefits in following Budget Function Codes:

<u>Function Code</u>	<u>Description</u>
1040	District Clerk
1240	Chief School Administrator
1310	Accounting
1311	Business Administration
1320	Auditing
1325	Treasurer
1345	Purchasing
1430	Human Resources
1480	Public Information and Services
1620	Operation of Plant
1621	Maintenance of Plant
1660	Central Warehouse
1670	Central Printing and Mailing
2010	Curriculum Development and Supervision

2020	Supervision - Regular School
2040	Supervision - Special School
2070	In-Service Training - Instruction
2110	Teaching - Regular School
2250	Programs for Students with Disabilities
2310	Continuing Education School
2320	Summer School
2610	School Library and Audio Visual
2630	Computer Assisted Instruction
2805	Attendance
2810	Guidance
2815	Health Services
2820	Psychological Services
2822	Education Related Support Services
2825	Social Work Services
2850	Co-Curricular Activities
2855	Interscholastic Athletics
5510	District Operated Transportation
7140	Community Recreation
8060	Community - Civic Activities
9010	ERS
9020	TRS
9030	Social Security
9040	Workers' Compensation
9045	Life Insurance
9050	Unemployment Insurance
9055	Disability Insurance
9060	Health Insurance
9087	Extended Sick Leave
9088	Accrued Leave Payout
9089	Other Employee Benefits

There was a discussion regarding reduction of 17.45 fte, class size estimates, enrollment, geometry lab component in mathematics, reduction of administrative position in Special Education, high school and middle school scheduling, the environmental program

9. SUPERINTENDENT'S REPORT, GENERAL - FOR BOARD ACTION

Action: 9.01 Personnel Actions Report

Recommendation to approve the attached Personnel Actions Report

Motion by Lori McCue, second by Victoria Buscareno.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

10. SUPERINTENDENT'S REPORT, FINANCIAL - FOR BOARD ACTION

Action: 10.01 Ocean Avenue Field Trip Donation

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$448 from Northport-East Northport residents for the purposes of covering the cost of the Ocean Avenue Elementary School 4th Grade Stony Brook Gristmill field trip and increase the 2018-2019 budget code A2060.4900.00.2805 by \$448 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2018-2019 budget by \$448 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.02 Northport Middle School Student Activity Donation - Greenkill

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$34,695 from the Northport Middle School Student Activity Account, for the purpose of students attending the trip to Greenkill YMCA Outdoor Education Center and increase the 2018-2019 budget code A2110.4161.23.2902 by \$34,695 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2018-2019 budget by \$34,695 with the understanding that this increase in revenue is the result of donations from the Northport Middle School Student Activity Account."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.03 Judith Tracy Memorial Scholarship Fund Donation

Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$300.00 from Mark Tracy to the Judith Tracy Memorial Scholarship Fund"

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.04 Urban Studies Field Trip Donation

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$566 from Northport-East Northport residents for the purposes of covering the cost of transportation for the Northport High School Urban Studies Class field trip on February 14, 2019 and increase the 2018-2019 budget code A2110.4161.30.2903 by \$566 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2018-2019 budget by \$566 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.05 6th Grade Investigate Field Trip Donation

Recommendation to approve the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$1,125 from the Northport Middle School Student Activity Account for the purposes of covering the cost of transportation for the 6th Grade Investigate field trip to New York City and increase the 2018-2019 budget code A2110.4262.23.2902 by \$1,125 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2018-2019 budget by \$1,125 with the understanding that this increase in revenue is the result of donations from the Northport Middle School Student Activity Account.

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.06 William J. Brosnan Scholarship Fund Donation

Recommendation to approve the following resolution:

"RESOLVED, that the Board of Education accept the donation of \$500.00 from William and Julie Brosnan to the William J. Brosnan Scholarship Fund."

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.07 Change Order

Recommendation to approve the following Change Order:

10.07.1 Change Order Number: 1, East Northport Middle School, SED #58-04-04-03-0-003-024, February 13, 2019, reduction in the amount of \$5,000.00

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.08 Health Service Contracts

Recommendation to authorize the Board President to sign contracts with the following school districts to provide health services for Northport-East Northport students attending school in that district during the 2018-2019 school year:

- 10.08.1 Smithtown Central School District, three (3) students attending Harbor Country Day School, four (4) students attending St. Patrick's School, six (6) students attending Smithtown Christian School, 13 students total @ \$1,002.98, totaling \$13,037.31
- 10.08.2 Syosset Central School District, eleven (11) students attending Our Lady of Mercy Academy, two (2) students attending St. Edward the Confessor School, 13 students total @ \$985.75, totaling \$12,814.75

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.09 Da Vinci Education & Research LLC

Recommendation to approve a 2018-2019 Agreement between the Northport-East Northport Union Free School District and Da Vinci Education & Research LLC for resource room services (Spec. Ed.)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.10 Curriculum Travel of America, Inc.

Recommendation to approve a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Curriculum Travel of America, Inc. (BAS)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.11 Treasurer's Report and Monthly Summary of Receipts and Disbursements

Recommendation to approve the Treasurer's Report and Monthly Summary of Receipts and Disbursements:

10.11.1 Treasurer's Report for the period January 1, 2019 through January 31, 2019

10.11.2 Monthly Summary of Receipts and Disbursements for January 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.12 Schedule of Investments

Recommendation to approve the Schedule of Investments as of January 31, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.13 Collateral Schedule

Recommendation to approve the Collateral Schedule as of January 31, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.14 Bank Reconciliation

Recommendation to approve the Bank Reconciliation Report for the Month Ended January 31, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.15 General Fund Projected Cash Flow Statement

Recommendation to approve the General Fund Projected Cash Flow Statement for the year ending 2018-2019, Actual Data July 1, 2018 - January 31, 2019, Estimated Data February 1, 2019 - June 30, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.16 Monthly Revenue and Budget Status Report - School Lunch Fund

Recommendation to approve the Monthly Revenue and Budget Status Report - School Lunch Fund for the Month Ending January 31, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.17 Monthly Revenue and Budget Status Report - Special Aid Fund

Recommendation to approve the Monthly Revenue and Budget Status Report - Special Aid Fund for the Month Ending January 31, 2019

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

Action: 10.18 Monthly Revenue and Budget Status Report - General Fund
Recommendation to approve the Monthly Revenue and Budget Status Report - General Fund for the Month Ending January 31, 2019

Motion by Donna McNaughton, second by Allison C Noonan.
Final Resolution: Motion Passes
Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein
Not Present at Vote: David Badanes

Action: 10.19 Monthly Revenue and Budget Status Report - Capital Fund
Recommendation to approve the Monthly Revenue and Budget Status Report - Capital Fund for the Month Ending January 31, 2019

Motion by Donna McNaughton, second by Allison C Noonan.
Final Resolution: Motion Passes
Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein
Not Present at Vote: David Badanes

Action: 10.20 School Lunch Profit and Loss Statement
Recommendation to approve the School Lunch Profit and Loss Statement for the Month Ending January 31, 2018

Motion by Donna McNaughton, second by Allison C Noonan.
Final Resolution: Motion Passes
Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein
Not Present at Vote: David Badanes

Action: 10.21 Transfer of General Fund Appropriations
Recommendation to approve Transfer of General Fund Appropriations in the 2018-2019 fiscal year (\$907,426.92)

Motion by Donna McNaughton, second by Allison C Noonan.
Final Resolution: Motion Passes
Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein
Not Present at Vote: David Badanes

Action: 10.22 Transfer of Capital Fund Appropriations
Recommendation to approve Transfer of Capital Fund Appropriations in the 2018-2019 fiscal year (\$647,100.00)

Motion by Donna McNaughton, second by Allison C Noonan.
Final Resolution: Motion Passes
Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein
Not Present at Vote: David Badanes

Action: 10.23 BIDS
Recommendation to take specified action on the following BIDS:

CAPITAL

10.23.1 AWARD - Contract #2 - Roof Replacement

10.23.2 REJECT - Contract #2 - Site Work Reconstruction (Bid #19-301C - Bond Issue)

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

Not Present at Vote: David Badanes

11. SUPERINTENDENT'S REPORT - FOR INFORMATION ONLY

Information: 11.01 Budget Transfers for the period February 28, 2019 - March 12, 2019 - As per Board Policy #6150 all transfers between salary codes up to \$25,000 and transfers between all other codes up to \$10,000 are to be reported to the Board of Education as an information item

12. ADJOURNMENT - Board policy requires adjournment by 10:30 pm, unless meeting is extended by vote.

Information: 12.01 Upcoming Meetings

SPECIAL MEETING TO DISCUSS PROPOSED BUDGET
PRELIMINARY PUBLIC HEARING

Thursday, March 28, 2019

7:00 p.m.

William J. Brosnan School Cafeteria

Budget Discussion - Revenue, Fund Balance, Reserves

Preliminary Public Hearing to Receive Additional Public Input on Budget

SPECIAL MEETING TO FINALIZE BUDGET

Thursday, April 11, 2019

7:00 p.m.

William J. Brosnan School Cafeteria

SPECIAL MEETING TO VOTE ON BOCES ADMINISTRATIVE BUDGET & TRUSTEES

Tuesday, April 30, 2019

7:00 p.m.

William J. Brosnan School Cafeteria

Action: 12.02 Adjournment

Recommendation to adjourn the meeting

Motion by Donna McNaughton, second by Allison C Noonan.

Final Resolution: Motion Passes

Yes: Victoria Buscareno, David Badanes, Lori McCue, Donna McNaughton, Allison C Noonan, Andrew Rapiejko, David Stein

At 8:57 p.m., the Chair declared the meeting adjourned.

Respectfully submitted,

Beth M. Nystrom
District Clerk