

Regular Meeting

A Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Monday evening, June 3, 2013, beginning at 6:05 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Stephen V. Waldenburg, Jr., Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mr. James Maloney, Mrs. Lori McCue, Mr. Andrew Rapiejko, Mr. Joseph Sabia, Mrs. Jennifer Thompson, Mrs. Tammie Topel, Mr. Stephen V. Waldenburg, Jr.

Members absent: None

Also present: Dr. Marylou McDermott, Superintendent of Schools  
Ms. Kathleen Molander, Assistant Superintendent for Business  
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration  
Dr. Thomas Caramore, Interim Assistant Superintendent for Human Resources  
Ms. Carrie-Anne Tondo, Board Counsel  
Mr. David Kwee, Board Counsel

1. President Waldenburg called the meeting to order.

Motion was made by Trustee Maloney, seconded by Trustee Sabia, to convene into Executive Session to discuss matters pertaining to the appointment of particular persons, matters pertaining to contract negotiations, matters pertaining to the employment history of particular persons, and matters pertaining to current litigation.

Unanimously carried.

At 7:24 p.m. the Board reconvened in public session in the Cafeteria at the William J. Brosnan School.

Public attendance: There were approximately 70 persons present.

2. Mr. Waldenburg led those present in the Pledge of Allegiance; and
3. Pointed out the emergency exits.

Motion was made by Trustee Sabia, seconded by Trustee Topel, to approve all items under 4.

4. APPROVAL OF MINUTES

4.01 Minutes

4.01.1 Public Hearing, May 13, 2013

4.01.2 Special Meeting, May 21, 2013

Unanimously carried.

5. SPECIAL REPORTS/ANNOUNCEMENTS FROM THE SUPERINTENDENT

Dr. Marylou McDermott, Superintendent of Schools, announced that Relay for Life took place at Northport High School this past weekend and made over \$254,000, with a combined total of over \$1 million in five years. The 54<sup>th</sup> Annual Art and Music Festival was held on Sunday, June 2<sup>nd</sup> in Northport Park showcasing incredible student art and music talent.

Vice President Thompson introduced the delegation from Japan who are working with the high school on an exchange program experience which will occur in November.

Dr. McDermott announced that she will be meeting with Governor Cuomo along with other superintendent's from Senator Marcellino's district to talk about issues that are pertinent to Long Island school districts.

Dr. Izzet Mergen, Director of Music, introduced Pulaski Road Elementary School Music Teacher Kathleen Vitevitch. Ms. Vitevitch and orchestra students from Pulaski Road Elementary School performed their production of "The Thief and the Tango Fandango" combining music with film.

President Waldenburg and Superintendent McDermott congratulated the students on their performance and presented them with certificates from the Board.

5.02 For Information: Upcoming Meetings

President Waldenburg reviewed the upcoming Board meetings of June 17<sup>th</sup>, July 1<sup>st</sup> and August 26<sup>th</sup>.

6. COMMUNICATIONS

6.01 Communications

6.01.1 E-mail from Ms. Alison Shea, received March 20, 2013, re: Maplewood Drive traffic update and bus stop safety issue.

Mr. and Mrs. Shea addressed the Board with their concerns regarding the heavy and unrelenting traffic on their street during the morning and afternoon commute. Mrs. Shea stated that the majority of drivers, both parents and students, greatly exceed the posted speed limit despite the presence of homeowners and small children on the roadside. Mr. Shea presented a video to the Board documenting the traffic during the morning commute. Mr. and Mrs. Shea requested that the Board reinstitute the house bus stop for their children because of the safety concerns.

Trustee Sabia and Trustee McCue both stated that the street is dangerous due to the traffic in the mornings.

Dr. McDermott reported that state law indicates that the school district establishes the bus stops and it is the responsibility of the parents to get their child safely to the bus stop. Dr. McDermott asked Mr. and Mrs. Shea to appeal to the transportation department.

7. PUBLIC PARTICIPATION

There was no public participation.

8. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

8.01 Personnel Schedules, each dated June 3, 2013, and each attached and made part of the official minutes:

Motion was made by Trustee Thompson, seconded by Trustee Badanes, to approve item 8.01.8.

8.01.8 Schedule M – Tenure

Unanimously carried.

President Waldenburg congratulated the six administrators and ten teachers on their tenure and announced a five minute recess for celebratory cake.

The Board reconvened at 8:18 p.m.

Motion was made by Trustee Thompson, seconded by Trustee McCue, to approve item 8.01.1, including Supplemental 8.01.1 (#104-143)

8.01.1 Schedule A – Certified Staff (including Supplemental A #104-143)

Unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee Topel, to approve item 8.01.2, including Supplemental 8.01.2 (#20)

8.01.2 Schedule B – Non-Instructional Staff (including Supplemental B #20)

Unanimously carried.

Motion was made by Trustee McCue, seconded by Trustee Sabia, to approve items 8.01.3 and 8.01.4, including Supplemental 8.01.4 (Page 3)

8.01.3 Schedule C – Salary Transfers

8.01.4 Schedule D – Extra Pay (including Supplemental D, Page 3)

Unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee McCue, to approve items 8.01.5, 8.01.6 and 8.01.7

8.01.5 Schedule J – Committee on Special Education

8.01.6 Schedule K – PDC NASA

8.01.7 Schedule L – PDC UTN

Unanimously carried.

Motion was made by Trustee Thompson, seconded by Trustee Topel, to approve item 8.02

8.02 Revised District Technology Plan

Trustee Badanes stated that he would like more time for Board members to review the Revised Technology Plan and ask questions before it is approved.

Trustee McCue requested that a presentation on the technology plan be scheduled for an upcoming board meeting.

Motion was made by Trustee Badanes, seconded by Trustee Sabia, to table item 8.02 until the June 17<sup>th</sup> Board Meeting.

Unanimously carried.

Motion was made by Trustee Badanes, seconded by Trustee McCue, to approve items 8.03 and 8.04.

8.03 Approving disposition of mathematics textbooks at the middle school and high school level

8.04 Approving disposition of the attached library materials at East Northport Middle School, Northport Middle School, Ocean Avenue Elementary School, Dickinson Avenue Elementary

School, Fifth Avenue Elementary School, Norwood Avenue Elementary School, and Northport High School.

Trustee Badanes stated that he has a problem with any library books being disposed of, stating that some on the list were relatively recently acquired and are now being called obsolete.

There was a brief discussion on the public having access to the books. UTN President Blanck stated that possibly members of the UTN could volunteer to distribute the discarded books after school.

Vote on Trustee Badanes motion to approve items 8.03 and 8.04 was as follows:

YES: Ms. Binger, Mr. Maloney, Mrs. McCue, Mr. Rapiejko, Mr. Sabia, Mrs. Thompson, Mrs. Topel,  
Mr. Waldenburg  
NO: Mr. Badanes

Motion passed.

Motion was made by Trustee Thompson, seconded by Trustee Maloney, to approve items 8.05 through 9.25, including Supplemental 9.26 (Resolution), Supplemental 9.27 (Resolution), and Supplemental 9.28 (Resolution)

8.05 Approving the following resolution:

NORTHPORT-EAST NORTHPORT UNION FREE SCHOOL DISTRICT  
RESOLUTION  
SUBJECT AREA FAILS TO MEET THE CRITERIA  
FOR DESIGNATION AS A CHILD SAFETY ZONE  
IN ACCORDANCE WITH § 3635-B OF NYS EDUCATION LAW

“Whereas, the Northport-East Northport Union Free School District has an interest in student safety; and

Whereas, the Board of Education has, pursuant to Education Law § 3635-b(5), made an investigation to determine if a hazardous zone exists within the district in an area hereinafter referred to as the Subject Area and more specifically described in Attachment A; and

Whereas, such investigation was made pursuant to the Regulations of the New York State Commissioner of Transportation; and

Whereas, such investigation revealed to the Board of Education that a hazardous zone does not exist in the Subject Area;

Be it resolved, that the Board of Education has determined that inasmuch as the Subject Area fails to qualify as a hazardous zone that the Subject Area shall not be designated a child safety zone; and

Be it further resolved, that the Board of Education shall designate the Supervisor of Transportation as the Board’s representative responsible for providing written notice of this determination and the reasons that the Subject Area does not qualify as a hazardous zone, to any and all students who reside in the Subject Area, in accordance with Education Law § 3635-b(9).”

9. SUPERINTENDENT’S REPORT, FINANCIAL – FOR BOARD ACTION

9.01 Taking specified action on the following BIDS:

EDUCATIONAL:

- 9.01.1 AWARD: Medical Supplies and Equipment
- 9.01.2 AWARD: District Wide Printing

9.02 Receiving the following donations to the District:

- 9.02.1 \$100.00 from the Northport-East Northport Faculty Recital Fundraiser to the Dora Clarke Scholarship
- 9.02.2 \$25.00 from Daniel and Susan Torpey to the David A. Trachtenberg Memorial Scholarship

9.03 Approving the following resolution:

"BE IT RESOLVED, that the Board of Education hereby gratefully accepts a donation of \$180 from Northport-East Northport residents whose names are more fully set forth in the attached document, for the purpose of the Northport Middle School Sixth Grade trip to Medieval Times in Lyndhurst, New Jersey, Monday, May 13, 2013 and increase the 2012-2013 budget code A2110.4161.23.2902 by \$180 for this purpose.

BE IT RESOLVED, that the Board of Education hereby approves an increase in the revenue code A2705 of the 2012-2013 budget by \$180 with the understanding that this increase in revenue is the result of donations from Northport-East Northport residents"

9.04 Approving a request to the State for an exemption from the requirement for a breakfast program

9.05 Approving the attached Multi-Year Lease between the Northport-East Northport Union Free School District and Western Suffolk BOCES under Co-SER 501 through Western Suffolk BOCES

9.06 Authorizing the Board President to sign contracts with the following school districts to provide health services for Northport-East Northport students attending schools in that district during the 2012-2013 school year:

9.06.1 South Huntington Union Free School District, one-hundred three (103) students attending St. Anthony's High School @ \$778.85 = \$80,221.55, plus one (1) student attended 9/4/12-10/19/12 6 weeks @ \$19.97 = \$119.82, plus one (1) student attended 9/4/12 - 12/3/12 12 weeks @ \$19.97 = \$239.64, plus one (1) student attended 1/14/13 - 6/30/13 22 weeks @ \$19.97 = \$439.34, plus one (1) student attended 1/14/13 - 6/30/13 22 weeks @ \$19.97 = \$439.34, and fourteen (14) students attending Long Island School for the Gifted @ \$778.85 = \$10,903.90, totaling \$92,363.59

9.06.2 Commack Union Free School District, four (4) students attending Jewish Academy @ \$876.78 = \$3,507.12, and twenty-one (21) students attending Holy Family Regional School @ \$876.78 = \$20,122.14, plus one (1) student attended three months @ \$87.68/month = \$263.04, plus three (3) students attended five and a half months @ \$87.68/month = \$1,446.72, totaling \$23,629.26

9.07 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Stephen E. Ware (Summer Recreation)

9.08 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and Deborah Seltzer (Summer Special Education)

9.09 Approving a Supplementary Education Services Agreement between the Northport-East Northport Union Free School District and David Seyfert (Summer Special Education)

9.10 Approving the Treasurer's Report and Monthly Summary of Receipts and Disbursements:

9.10.1 Treasurer's Report for the period March 1, 2013 through March 31, 2013

9.10.2 Monthly Summary of Receipts and Disbursements for March 2013

9.11 Approving Schedule of Investments as of March 31, 2013

9.12 Approving Collateral Schedule for March 2013

9.13 Approving Bank Reconciliation Report for the Month Ended March 31, 2013

9.14 Approving the General Fund Projected Cash Flow Statement for the year ending 2012-2013, Actual Data July 1, 2012 – March 31, 2013, Estimated Data April 1, 2013 – June 30, 2013

9.15 Approving Monthly Revenue and Budget Status Report – School Lunch Fund for the month ending March 31, 2013

9.16 Approving Monthly Revenue and Budget Status Report – Special Aid Fund for the month ending March 31, 2013

9.17 Approving Monthly Revenue and Budget Status Report – General Fund for the month ending March 31, 2013

9.18 Approving Monthly Revenue and Budget Status Report – Capital Fund for the month ending March 31, 2013

9.19 Approving Claims Auditor's Report for Warrants and Schedule of Claims for payments dated:

March 2013 (Wire Transfer Report), March 1, 2013 (Payroll Trust & Agency Warrant), March 6, 2013 (Accounts Payable Warrant), March 7, 2013 (Accounts Payable Warrant), March 8, 2013 (Payroll Trust & Agency Warrant), March 15, 2013 (Accounts Payable Warrant), March 20, 2013 (Accounts Payable Warrant), March 22, 2013 (Payroll Trust & Agency Warrant), March 28, 2013 (Accounts Payable Warrant), March 29, 2013 (Accounts Payable Warrant), March 2013 (Claims Audit Report)

9.20 Approving Claims Auditor's Report – Payroll Audit for the Payroll Distribution/Audit dated March 22, 2013 (DAS)

9.21 Approving Student Activity Accounts Reports for January 2013 through March 2013 from:

9.21.1 Northport High School

9.21.2 East Northport Middle School

9.21.3 Northport Middle School

9.22 Approving School Lunch Profit and Loss Statement for the month ending March 31, 2013

9.23 Approving the Quarterly Budget Transfer Report for the period January 1, 2013 – March 31, 2013

9.24 Approving the Quarterly Trial Balance Report – All Funds for the period January 1, 2013 – March 31, 2013

9.25 Approving transfer of general fund appropriations in the 2012-2013 budget

9.26 Approving the following resolution:

"WHEREAS, the Board of Education approved by resolution on March 4, 2013 and April 23, 2013 agreements between the Board of Education and the Boston Symphony Orchestra and Jiten Hotel Management, respectively; and,

WHEREAS, the Board of Education approved by resolution on January 14, 2013, March 4, 2013 and April 8, 2013 acceptance of donations of \$3,700, \$8,038 and \$1,122, respectively from Northport-East Northport residents for the purpose of the Northport High School Orchestra trip to Boston; and,

WHEREAS, the City of Boston experienced a terrorist attack that adversely impacted and shut down the city, thus making the Northport High School Orchestra trip impossible;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby rescinds its resolutions approving the Northport High School Orchestra trip to Boston; and,

BE IT FURTHER RESOLVED, that the Board of Education hereby rescinds its acceptance of donations from Northport-East Northport residents for the purpose of the Northport High School Orchestra trip to Boston."

9.27 Approving the following resolution:

"WHEREAS, a club known as the Guidance Club has been accounted for in Northport High School's Extraclassroom Activity Fund; and,

WHEREAS, it has been determined that the Guidance Club is not a bona fide Extraclassroom Activity Club; and,

WHEREAS, it has been determined that the Guidance Club balance of \$12,745.21 will be transferred from the Guidance Club to the U.S.N. (United Students of Northport); and,

WHEREAS, the transfer of \$12,745.21 from the Guidance Club to the U.S.N. (United Students of Northport) will benefit the entire Northport High School student body;

NOW, THEREFORE, BE IT RESOLVED, that the balance of \$12,745.21 in the Guidance Club, accounted for in Northport High School's Extraclassroom Activity Fund, be transferred to the U.S.N. (United Students of Northport), also accounted for in Northport High School's Extraclassroom Activity Fund; and,

BE IT FURTHER RESOLVED that the Guidance Club, accounted for in Northport High School's Extraclassroom Activity Fund, be closed based upon the determination that the Guidance Club is not a bona fide Extraclassroom Activity Club"

9.28 Approving the following resolution:

"WHEREAS, the Board of Education approved by resolution on April 8, 2013 increases to the appropriation codes A2110.1500.00.0802 (Instructional Salaries - DW After School Language Program), A2110.1630.00.0802 (Teacher Aide Salaries - DW After School Language Program) and A2110.5030.00.0802 (Supplies - DW After School Language Program) by \$2,800, \$1,440 and \$526, respectively; and,

WHEREAS, the Board of Education approved by resolution on April 8, 2013 an increase to revenue code A1312 (After School Language Program Revenue) by \$4,776; and,

WHEREAS, the After School Language Program is a self-sustaining program; and,

WHEREAS, the appropriation budget should reflect the total amount of revenue earned from the program; and,

WHEREAS, it has been determined that the amount of the increase to appropriation code A2110.1630.00.0802 and the amount of the increase to revenue code A1312 were overstated by \$150.00 and \$160.00, respectively;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves a decrease to the appropriation code A2110.1630.00.0802 by the amount of \$150.00; and,

BE IT FURTHER RESOLVED, that the Board of Education hereby approves a decrease to revenue code A1312 by \$160.00"

Vote on Trustee Thompson's motion to approve items 8.05 through 9.25, including Supplemental 9.26 (Resolution), Supplemental 9.27 (Resolution), and Supplemental 9.28 (Resolution) was unanimously carried.

10. SUPERINTENDENT' REPORT – FOR INFORMATION ONLY

10.01 Schedule H – Use of Facilities

11. UNFINISHED BUSINESS

12. NEW BUSINESS

Trustee Maloney stated that he would like the administration to look into the costs of doing studies on demographics, transportation and full day kindergarten.

There was a discussion regarding previous studies, RFPs, the cost of the studies, and contacting companies and other districts who have performed the studies. The Board requested a preliminary estimate of what it would cost to conduct the studies.

Dr. McDermott stated that Ms. Molander will contract firms to receive estimated costs of performing the studies.

13. ADJOURNMENT

There being no further business to discuss, motion was made by Trustee Sabia, seconded by Trustee Thompson, to adjourn the meeting.

At 9:10 p.m. the Chair declared the meeting adjourned.

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Beth M. Nystrom  
District Clerk