

Special Meeting

A Special Meeting of the Board of Education of the Northport-East Northport Union Free School District was held on Thursday evening, March 17, 2016, beginning at 6:33 p.m., in the Board Conference Room at the William J. Brosnan School, 158 Laurel Avenue, Northport, New York, with Mr. Andrew Rapiejko, Chairperson, opening the meeting and presiding.

Members present: Mr. David Badanes, Ms. Julia Binger, Mrs. Lori McCue, Mrs. Donna McNaughton, Mrs. Regina Pisacani, Mr. Andrew Rapiejko, Mr. David Stein, Mrs. Jennifer Thompson, Mrs. Tammie Topel

Members absent: None

Also present: Mr. Robert Banzer, Superintendent of Schools
Ms. Kathleen Molander, Assistant Superintendent for Business
Ms. Irene McLaughlin, Assistant Superintendent for Human Resources
Mr. Matthew Nelson, Assistant Superintendent for Instruction and Administration

1. President Rapiejko called the meeting to order.

Public attendance: There were approximately forty persons present.

2. Motion was made by Trustee McCue, seconded by Trustee Stein, to immediately convene into Executive Session to discuss matters pertaining to the employment history of particular persons.

Unanimously carried.

At 7:16 p.m. the Board reconvened in Public Session.

3. Mr. Rapiejko led those present in the Pledge of Allegiance
4. Mr. Rapiejko pointed out the emergency exits.

Motion was made by Trustee Stein, seconded by Trustee Binger, to approve item 4.

5. APPROVAL OF MINUTES

5.01.1 March 3, 2016 – Regular Meeting

5.01.2 March 10, 2016 – Special Meeting

Unanimously carried.

6. DISCUSSION OF SUPERINTENDENT'S PROPOSED 2016-2017 BUDGET

6.01 Discussion of Revenue, Fund Balance and Reserves

Mr. Robert Banzer, Superintendent of Schools, presented the 2016-2017 Budget Overview: Revenue, Reserves & Capital Projects. Mr. Banzer reviewed the budget priorities, proposed expenditures, anticipated revenue, budget history, revenue history, projected revenue 2016-2017, reserve history, revenue sources – tax levy, total reserves & fund balance, restricted reserves, retirement reserve, workers' compensation reserve, employee benefit accrued liability reserve, unemployment insurance reserve, insurance reserve, capital reserve, fund balance, assigned fund balance and unassigned fund balance.

Mr. Banzer reviewed the following capital projects to consider for 2016-2017 which are included in the preliminary budget: Replacement of one (1) boiler and associated mechanical systems at Ocean Avenue Elementary School, estimated cost \$800,000; Upgrade of fire alarms at Dickinson Avenue Elementary School, estimated cost \$200,000; for a total of \$1,000,000. Mr. Banzer reviewed the following capital projects to consider for 2016-2017 if more state aid is received: Renovate softball field at Northport High School, estimated cost \$175,000; Door lock replacement district-wide, estimated cost \$373,000; Install irrigation at Pulaski Road fields, estimated cost \$91,000; for a total of \$639,000. Mr. Banzer reviewed the following capital projects that may be funded by capital reserves for 2016-2017: Replacement of one (1) boiler at Pulaski Road Elementary School with gas conversion, estimated cost \$850,000; Complete renovation of Northport Middle School Locker rooms, estimated cost \$660,000; Replace gymnasium ceiling at Northport Middle School, estimated cost \$525,000; Gas conversion installation at Fifth Avenue Elementary School, estimated cost \$60,000; for a total of \$2,095,000.

Mr. Banzer noted that deficit in proposed expenditures and anticipated revenue for 2016-2017 could be closed with increased state aid and use of reserves.

There was a discussion regarding savings from fte reduction and retirements, tax levy and tax rate increase, revenue history and use of reserves, proposed capital projects, and the unassigned fund balance.

President Rapiejko stated that the Board has to decide what capital projects should be considered for the 2016-2017 school year. Trustee Pisacani stated that she would like the Northport Middle School tennis courts to be added to the list of capital projects and to consider the gymnasium roof repair at Northport High School. Mr. Banzer stated that the high school roof issue is under warranty and the District is working on bids for companies to repair it.

Motion was made by Trustee Badanes, seconded by Trustee Pisacani, to approve all the recommended capital projects from the Superintendent for the 2016-2017 school year plus the Northport Middle School tennis courts and have Board Counsel draw up the SEQRA resolution for approval at the April 14th Board meeting.

Unanimously carried.

7. BOARD AND COMMUNITY DISCUSSION OF SUPERINTENDENT'S PROPOSED 2016-2017 BUDGET

7.01 Opportunity for public input regarding the school budget for 2016-2017

<u>Name</u>	<u>Comment</u>
Carl Litt Resident	Stated that the facilities report has an error in the Northport Middle School square footage and asked if there will be a loss of a custodian at that school. Mr. Litt commented that District has not had a painter for two years and asked when the two painting positions will be filled. Mr. Litt requested to see the garbage truck analysis.

Mr. Banzer stated that he is looking comprehensively across the District at how things are staffed and it does not necessarily mean that a custodial position will be reduced. Ms. Irene McLaughlin stated that there is a temporary painter in place now and the second position is slated for July 1st.

Pat Gardiner Resident	Asked about the recommendations from the athletic facilities committee and if those are going to be considered for the 2016-2017 year, what action plan has been recommended by the Board going forward, what is the effect if the District goes below the 4% unassigned fund, how many union contracts are outstanding, if the cultural arts funds were utilized by all the schools, and if the recommendation is to use the full balance in the capital reserves will the District re-fund those reserves.
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Ms. Molander stated that the recommendations from the athletic facilities committee will be voted upon at a special referendum, the surplus from this year's budget is voted on by the Board in the fall and the actual cap for the 2016-2017 budget is .55%. Ms. McLaughlin stated that there are three outstanding contracts.

Rob Ingraham Resident Asked if the proposed budget provides for any new educational initiatives, programs or innovations aimed at helping our students.

Mr. Banzer stated that the proposed budget numbers are very solid and the administrative restructuring plan is setting up for the future moving towards an achievement perspective. American Sign Language has been added as an elective. There is a fairly significant replacement cycle for technology. There is a new elementary math sequence and a new global text at the high school. Trustee Topel stated that a new special education program will be brought back to the District in the fall. Mr. Nelson stated that the business education department is taking two courses and merging them into one course, Virtual Business, where the students will run a business online. The AOIT students will engage in several internships within the program and one is a computer repair program where students will fix computers throughout the District.

Mr. David Ambro, The Observer, asked what the 2016-2017 budget means to homeowners.

Ms. Molander stated that the 2016-2017 budget represents a budget-to-budget increase of 1.12% and a tax levy increase of 0.55%. This results in an estimated tax rate change of .85% which for the average homeowner assessed at \$3800 is an approximate increase of \$56.40 per year.

Motion was made by Trustee Thompson, seconded by Trustee Pisacani, to approve all items under 8. and 9.

8. SUPERINTENDENT'S REPORT, GENERAL – FOR BOARD ACTION

8.01 Approving the Personnel Actions Report dated March 31, 2016, attached and made part of the official minutes.

President Rapijko announced the retirements of Linda Koch – Senior Clerk Typist, Susan Hardin – Custodian, and Kathryn O'Shea-Magel – Clerk Typist.

Mr. Rapijko also noted the resignation of Maureen Judge, Director of School Lunch, and stated that Kathleen Molander, Assistant Superintendent for Business is overseeing the School Lunch Department.

9. SUPERINTENDENT'S REPORT, FINANCIAL – FOR BOARD ACTION

9.01 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Schoolman Transportation System, Inc. d/b/a Classic Coach (NMS Charter #43355)

9.02 Approving a License and Operating Agreement between the Board of Education of the Northport-East Northport Union Free School District and SCOPE Education Services for After School Child Care Programs

9.03 Authorizing the Board President to sign contract with the following school district to provide health services for Northport-East Northport students attending school in that district during the 2015-2016 school year:

9.03.1 Jericho Union Free School District, fifteen (15) students attending Long Island Lutheran Middle School/High School @ \$1,055.23, totaling \$15,828.45

9.04 Approving the 2015-2016 health service charge for out-of-district students attending district non-public schools at \$891.26 per pupil and authorizing the Superintendent of Schools to execute contracts with school district indicated in the attached memorandum in the amounts specified.

9.05 Approving a Rider to Agreement between the Board of Education of the Northport-East Northport Union Free School District and Select Tours, Inc. (BAS)

9.06 Approving Transfer of General Fund Appropriations in the 2015-2016 budget

Vote on Trustee Thompson's motion to approve all items under 8. and 9. was unanimously carried.

10. SUPERINTENDENT'S REPORT – FOR INFORMATION ONLY

10.01 Budget Transfers – As per Board Policy #6150, all transfers between salary codes up to \$25,000 and transfers between all other codes up to \$10,000 are to be reported to the Board of Education as an information item.

11. ADJOURNMENT

11.01 Upcoming Meetings

SPECIAL MEETING TO FINALIZE BUDGET

Thursday, April 14, 2016

7:00 p.m.

William J. Brosnan School Cafeteria

SPECIAL MEETING TO VOTE ON BOCES ADMINISTRATIVE BUDGET & TRUSTEES

Tuesday, April 19, 2016

7:00 p.m.

William J. Brosnan School Cafeteria

PUBLIC HEARING ON FINALIZED BUDGET

Thursday, May 5, 2016

7:00 p.m.

William J. Brosnan School Cafeteria

With no further business to discuss, motion was made by Trustee McNaughton, seconded by Trustee McCue, to adjourn the meeting.

Unanimously carried.

At 9:16 p.m., the Chair declared the meeting adjourned.

Beth M. Nystrom
District Clerk

Bmn